



Application for Employment

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

****PLEASE MAKE NO MARKS OUTSIDE THE DESIGNATED AREAS. THANK YOU****

Position (s) Applied For: _____

Date of Application: _____

Last Name: _____ First Name: _____ Middle Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone Numbers: _____ Home: _____

Social Security Number: _____

If you are under 18 years of age can you provide required proof of eligibility to work?

YES _____ NO _____

Have you ever filed out an application with us?

YES _____ NO _____ If yes please provide date: _____

Are you currently employed?

YES _____ NO _____

May we contact your present employer?

YES _____ NO _____

On what date would you be available for work? _____

Are you available to work: Full time _____ Part time _____ Temporary _____

Are you currently on "lay off" status subject to recall?

YES _____ NO _____

Can you travel if a job requires it?

YES _____ NO _____

Do you have a clear driving record? If no please explain:

YES _____ NO _____

Are you prevented from lawfully becoming employed in the United States, due to Visa or Immigration status?

YES _____ NO _____

Proof of citizenship or immigration status is required

Education

	Name and address of school	Course of study	Years Completed	Diploma/Degree
Elementary School				
High School				
Undergraduate College				
Graduate Professional				
Other (Specify)				

Describe any specialized training, apprenticeship skills and trade training:

Service Technician's skills: Please rate yourself from 1 to 10 with 10 being your strongest knowledge

A/C under 10 tons	A/C over 10 tons	Residential gas systems
Commercial gas systems	Gas boilers under 10 HP	Oil boilers under 10 HP
Gas boilers over 10 HP	Oil boilers over 10 HP	Cascade refrigeration
Refrigeration under 10 tons	Refrigeration over 10 tons	Commercial chillers
Industrial chillers	RTU packaged units < 10 ton	RTU packaged units > 10 ton
Residential controls	Commercial controls	DDC controls
Pneumatic controls	Computer knowledge	Water source heat pump system

Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer: _____

Address: _____

Telephone Number(s): _____

Dates Employed: _____ to _____

Job Title: _____ Supervisor: _____

Work Performed: _____

Reason for leaving: _____

Employer: _____

Address: _____

Telephone Number(s): _____

Dates Employed: _____ to _____

Job Title: _____ Supervisor: _____

Work Performed: _____

Reason for leaving: _____

Employer: _____

Address: _____

Telephone Number(s): _____

Dates Employed: _____ to _____

Job Title: _____ Supervisor: _____

Work Performed: _____

Reason for leaving: _____

Employer: _____

Address: _____

Telephone Number(s): _____

Dates Employed: _____ to _____

Job Title: _____ Supervisor: _____

Work Performed: _____

Reason for leaving: _____

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of Climate Systems, Inc.

In the event of employment, I understand that false or misleading information given in my application or interview (s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of Climate Systems, Inc.

Signature of Applicant

Date

FOR PERSONNEL DEPARTMENT USE ONLY

Arrange Interview YES _____ NO _____

Remarks: _____

Employed: YES _____ NO _____

Date of employment: _____

Job title: _____

Hourly rate: _____

Authorized signature, for Climate Systems, Inc: _____ Date: _____

General notes: _____
